**VILLAGE BOARD OF TRUSTEES**

**MEETING**

**July 18, 2022**

Deputy Mayor Dennis Lutes presiding

MEMBERS: Judy Einach, Josh Freifeld

EXCUSED: Andrew Webster, Blake Maras

OTHERS: Becky Jackson, Becki Paternosh, Ed LeBarron, Rob Genthner, Erin Schuster, Andrew Thompson, Bonnie Rae Strickland, Josh Belcher, Chris Reese, Marybelle Beigh, Don McCord, Sandy Brown, Ann Kneer

**MAYOR/BOARD**

PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The Public Hearing was opened to receive all public comments regarding the Community Development Block Grant, (CDBG).

RESOLUTION #17-2022

**The following resolution was approved on a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

CONSOLIDATED FUNDING APPLICATION OF SUPPORT & AUTHORIZATION FOR THE VILLAGE OF WESTFIELD WATER QUALITY IMPROVEMENT PROJECT, WASTEWATER TREATMENT IMPROVEMENTS

Whereas, The Village of Westfield, Chautauqua County, supports the submission of a 2022 Consolidated Funding Application (CFA) on behalf of the Village to complete improvements at the Wastewater Treatment Plant and address Inflow & Infiltration within the collection system; and

Whereas, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide grant funding for wastewater treatment improvements to municipal wastewater systems and the Village of Westfield considers this project a priority; and

Now therefore be it resolved, the Village Board, on behalf of the Village, identifies the Village Mayor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

Be it further resolved, the Village Board does hereby accept that they shall provide at least a 60% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from the Village of Westfield Sewer Fund; and

Be it further resolved that the Village of Westfield, recognizes and fully supports the submission of the CFA for a Wastewater Treatment Improvement Grant for improvements to the Wastewater Treatment Plan and to address Inflow and Infiltration within the collection system.

MINUTES

**The board made a motion to approve the minutes of June 6th and June 20th by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously.**

RESTROOM TRAILER DISCUSSION

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to table further discussion until the next regular board meeting in August regarding the potential purchase of a Restroom Trailer for use in the Park(s) during the summer months.**

EMERGENCY SERVICES FOR AMBULANCE BILLING

The request was made to the board to adopt an official Resolution inclusive of the stipulations which were discussed and agreed upon by the Fire Department at their last meeting.

FIRST AMENDMENT AUDITORS’ DISCUSSION

Following a brief discussion regarding the “First Amendment Auditors”; it was felt a Resolution should be drawn up as recommended by Wade Beltramo, General Counsel for New York Conference of Mayors suggestion and to also have signage posted as to what areas could be entered or pictures taken etc. The next NYCOM issue will be containing an article addressing this issue.

**POLICE DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the Monthly Report as presented by Chief Genthner.**

**FIRE DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the Monthly Report.**

**RECREATION DEPARTMENT**

PROGRAM REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the Program Report.**

**CODE ENFORCEMENT**

MONTHLY REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the Code Enforcement Report.**

**HISTORIAN**

MONTHLY REPORT

**The board approved the Historian’s Monthly Report by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

**PUBLIC WORKS**

MONTHLY REPORT

**The board made a motion to approve the Monthly Report by Trustee Freifeld, seconded by Trustee Einach ad was carried unanimously.**

**WATER & SEWER DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the W&S Monthly Report.**

RESOLUTION #18-2022/FOR WPCF/SEWER WIIA GRANT APPLICATION

**The board made a motion to approve the following Resolution by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

Village of Westfield

WWTP and I&I System Improvements Project

SEQR Resolution #18-2022

Declaring the Intent to be Lead Agency

WHEREAS, the Village of Westfield Village Board of Trustees (hereinafter referred to as “Village Board”) has reviewed the New York State Environmental Quality Review Act (“SEQRA”) Full Environmental Assessment Form (“EAF”) Part 1, prepared by the MRB Group (hereinafter referred to as “Village Engineer”) on the above-referenced Village of Westfield WWTP and I&I System Improvements Project (hereinafter referred to as “Action”); and

WHEREAS, the Village Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (“SEQR”) Regulations; and

WHEREAS, the Village Board determines that said Action is also subject to review and approval by other involved agencies under the SEQR Regulations; and

WHEREAS, the Village Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED that the Village Board does hereby declare its intent to be designated as the lead agency for the Action and directs the Mayor to sign and date the Full EAF Part 1.

BE IT FURTHER RESOLVED, that the Village Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing.

**ELECTRIC DEPARTMENT**

AWARD PORTAGE SUBSTATION STRUCTURAL STEEL BID

The board agreed to table award due to some items which had been omitted from the bid.

O’CONNELL ELECTRIC CO., INC.

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to declare as *Emergency*; work done by O’Connell Electric Co., Inc. for the power outage on March 24, 2022.**

EXECUTIVE SESSION – PERSONNEL

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The board made a motion to approve the Revenue & Expense Reports by Trustee Freifeld, seconded by Trustee Einach ad was carried unanimously.**

APPROVAL OF 2021-22 BUDGET TRANSFERS

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the 21-22 Budget Transfers.**

**CLERK**

WARRANTS

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the following warrants:**

**Electric W#9 $20,559.71**

**Capt’l Reserve Rec. W#4 7,068.38**

**General W#8 28,414.94**

**Electric W#7 3,606.60**

**General W#6 2,432.00**

**Sewer W#7 17,699.50**

**Sewer W#9 14,527.34**

**Water W#9 4,649.97**

**Water W#11 15,691.12**

**Water Minton Pump W#14 63,397.30**

**Water W#13 22,904.09**

**General W#10 64,533.70**

**Sewer W#11 35,638.31**

**Electric W#11 41,098.00**

PUBLIC HEARING ACTION

**There being no comments from the Public, the board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to close the Public Hearing.**

EXECUTIVE SESSION

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to enter into Executive Session to discuss Personnel issues.**

**Following discussion, the board closed the Executive Session on a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

The board reentered regular session.

ACTION

Action taken resulting from the Executive Session is as follows:

**The board made a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve an upgrade to Lineman A, effective July 19th for Tyler Borowski.**

**There being no further business to come before the board, the meeting was adjourned on a motion made by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously.**